



**Government of India**  
**Ministry of Road Transport & Highways**  
**(EAP Zone)**

**Transport Bhawan**  
**1, Parliament Street**  
**New Delhi-110 001**

No.RW/NH-37010/4/2010/PIC-EAP(Printing)

Dated 16.01.2017

To,

1. The Principal Secretaries/Secretaries of all States/UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
2. The Engineers-in-Chief and Chief Engineers of all States/UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
3. The Chairman, National Highways Authority of India (NHAI), G-5&6, Sector-10, Dwarka, New Delhi-110 075.
4. The Managing Director, National Highway Infrastructure Development Corporation Ltd., 3<sup>rd</sup> floor, PTI Building, Parliament Street, New Delhi-110 001

**Subject: Guidelines for Evaluation of bids -Reg.**

Sir,

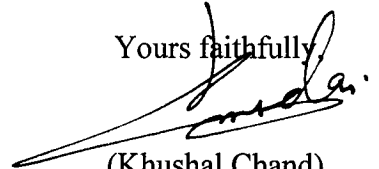
As per existing procedure for Evaluation of Technical BIDs, the discretion of calling clarifications from the Bidder rests with the Tender Evaluation Committee. This sometimes leads to declaration of the BIDs as non-responsive without calling sufficient clarifications from the Bidder. Therefore, to ensure the transparency in the tendering process, the Competent Authority has decided that the tender Evaluation Committee shall evaluate the bids keeping in view the following:

- (i) The Tender/Bid, once opened by the Authority/ Technical Evaluation Committee through e-tendering portal, should not undergo subsequent material changes. However, the Technical Evaluation Committee may ask Bidders for clarifications of their tenders/bids in order to assist in the examination, evaluation and comparison of bids. The variations/clarifications which do not affect the basic character/profile of the offer may be sought from the Bidders and acceptable, under the following conditions:
  - (a) Non-affixation of stamp/common seal on the Power of Attorney.
  - (b) Extension of validity or Bid Security.
  - (c) Minor deficiency in Power of Attorney and Bank Guarantee .
  - (d) Minor deficiency in certificates submitted against claims for technical/financial capacity. Technical deficiency like specification of bridges not mentioned in the certificate, share of JV partners not mentioned, category of the work claimed by the

bidder etc. and Financial deficiency like Turn-Over against Consultancy services not mentioned etc.

- (e) Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
2. This issues with the approval of Competent Authority.
  3. The content of this letter shall be brought to the notice of all concerned for compliance.

Yours faithfully



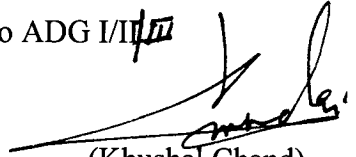
(Khushal Chand)  
Superintending Engineer (EAP)  
For Director General (RD) & Special Secretary

**Copy To:**

1. All Technical Officers at the Headquarters
2. Secretary General, Indian Roads Congress
3. Director, IAHE, NOIDA
4. All ROs and ELOs of MoRT&H.

**Copy for information to:**

1. PPS to Secretary (RT&H), PPS to DG(RD) & SS, PS to AS&FA, PS to ADG I/II/III
2. NIC- with the request to upload in the Ministry's portal



(Khushal Chand)  
Superintending Engineer (EAP)  
For Director General (RD) & Special Secretary