

No. RW/NH/34048/7/2013-S&R(P&B)  
Government of India  
Ministry of Road Transport & Highways  
S&R(P&B) Section

Transport Bhawan, 1, Parliament Street, New Delhi - 110001

Dated, the 22<sup>th</sup> March 2019

To

1. The Chief Secretaries of all the State Governments/ UTs
2. The Principal Secretaries/ Secretaries of all States/ UTs Public Works Department dealing with National Highways, other centrally sponsored schemes.
3. All Engineers-in-Chief and Chief Engineers of Public Works Department of States/ UTs dealing with National Highways, other centrally sponsored schemes.
4. The Director General (Border Roads), Seema Sadak Bhawan, Ring Road, New Delhi-110 010.
5. The Chairman, National Highways Authority of India, G-5 & 6, Sector-10, Dwarka, New Delhi-110 075.
6. The Managing Director, NHIDCL, PTI Building, New Delhi-110001
7. All CE-ROs, ROs and ELOs of the Ministry

**Subject: Issue of Completion Certificate for NH works taken up under EPC mode Reg.**

Madam/Sir,

As per Article 12 of the Standard EPC document, the Authority's Engineer is to issue a completion certificate to the Contractor and the Authority, upon completion of all works forming part of the project Highway as per the specified quality, standards and compliance of other obligations, as stipulated in the Contract Agreement. It has been observed in some cases that completion certificates are being issued by the Authority's Engineer without ascertaining that all the works/ items have been completed up to the Standards and Specifications of the Ministry, particularly ancillary items like shoulders, road signs, markings, dressing of slopes, road furniture items etc.

2. Issuance of such completion certificate leads to additional financial implication to the Authority, especially when the work is claimed to be completed before the scheduled completion date. In such situations, the Authority is liable to pay Bonus to the Contractor as per the provisions of Article 19 of the Contract Agreement.

3. The completion certificate is to be issued by the Authority's Engineer with the prior approval of Authority, as per Schedule-N of the Contract Agreement. Therefore, all Executing Agencies (NHAI, NHIDCL, State PWDs, BRO etc.) should ensure that the completion certificate is approved after verifying/ confirming that all works/ items including ancillary items forming part of the project Highway are completed in all respects conforming to the Standards & Specifications of the Ministry. A video of completed work on the date of completion should invariably be prepared and furnished as an authentic documentary evidence of completion of works within 15 days of completion without which completion certificate should not be issued. Authority Engineer, apart from furnishing a certificate of completion and all tests as per specifications in accordance with contract, would also

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certify that all NCRs issued during the contract have been closed after successful rectification of defects within the completion date.

4. The Regional Officers/ Project Directors of MoRTH, NHAI, NHIDCL etc. should also verify/ confirm that the work has been completed in all respects, before considering the payment of final bill/ bonus etc. as per Extant Guidelines.

Yours faithfully,

*Raj Kumar*  
22/03/2019

(Raj Kumar)

Assistant Executive Engineer (S&R)  
For Director General (RD) & Special Secretary

**Copy to:**

1. All CEs in the Ministry of Road Transport & Highways
2. The Secretary General, Indian Roads Congress
3. Technical circular file of S&R (R) Section
4. NIC-for uploading on Ministry's website under "What's new"

**Copy for kind information to:**

1. Sr. PPS to Secretary (RT&H)
2. PPS to DG (RD) & SS
3. PPS to AS&FA
4. PS to ADG-I
5. PS to JS (T)/ JS (H)/ JS (LA&C)/ JS (EIC)