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Seema Sadak Bhawan
Ring Road, Delhi Cantt
New Delhi – 110010

24149/DGBR/_____/ /E8

13 Jan 2017

M/s _____

RENEWAL AND RECLASSIFICATION OF ENLISTMENT : CYCLIC PERIOD
ENDING 31 MAR 2022

Dear Sir (s),

1. Reference this HQ letter No.24149/DGBR/_____/_____/E8 dated _____.
2. It is intimated that your enlistment in BRO has expired on 30 June 2016 which was provisionally extended upto 31 Mar 2017 in certain cases where contractor had earlier applied for renewal.
3. Revised guidelines for renewal/reclassification of enlisted contractor in BRO for next cycle period ending 31 Mar 2022 has been issued by this HQ vide our letter No.24228/DGBR/Policy Instr/RR/2016/Thu/E8 dated 12 Jan 2017. Copy of letter is available at BRO website (bro.gov.in) under subhead Policies/Work Policies/Contract Policies.
4. Therefore, you are requested to submit fresh application alongwith all supporting documents for renewal/reclassification (for the next cycle upto 31 Mar 2022). Please note that no cognizance shall be given to earlier applications, hence all contractors are requested to submit fresh application alongwith the following documents:-
 - (a) Application as per Appx-A to this letter duly signed by all concerned.
 - (b) List of works executed as per Annexure-I.
 - (c) Declaration on firm's letter head regarding minimum reserve alongwith the requisite endorsement as per Para 1(c)(i) to (iv) of Appx-A.

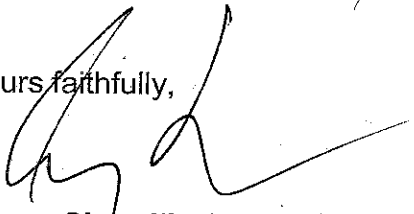
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- (d) Documentary proof of immovable and movable property. (Registered sale deed (self attested) and either of (i) Latest electricity Bill/Water Bill (ii) Property tax paid receipt (iii) Landline telephone bill)
- (e) Registered valuers certificate indicating current market price of the property & ownership.
- (f) Registered address of firm as per PAN (26 AS).
- (g) Details of DSC as per Para 1(e) of Appx-A.
- (h) Solvency Certificate as per Annexure-II of Appx-A.
- (i) Working Capital Certificate as per Annexure-II of Appx-A.
- (j) Affidavit that the firm do not fall under any of the categories falling under Para 6(c) (aa) to (ff) of this HQ letter No. 24228/DGBR/Policy Instr/RR/2016/Thu/E8 dated 12 Jan 2017.
- (k) IAFW-2190 (Revised 2017) duly completed.
- (l) 02 Photographs of Proprietor/partners/Directors etc.
- (m) Fresh FDR for Standing Security Deposit.

5. Please ensure that your application complete in all respects should reach this HQ upto 10 Feb 2017. If the firm fails to apply for renewal within due date then it will be presumed that your firm is unwilling to continue your enlistment in BRO. Accordingly your enlistment/registration in BRO as contractor shall be liable to be cancelled without further notice.

6. Please ack receipt.

Yours faithfully,


(Vinay Shandilya)
Director (Contracts)
For DGBR

Encls: Appendix 'A' including Annexure I to II to Appendix 'A'.