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**Government of India**  
**Ministry of Road Transport & Highways**  
**(EAP Zone)**

**Transport Bhawan, 1- Parliament Street, New Delhi-110 001**

No. RW/NH-24035/4/2008-P&M/PIC-EAP

Dated the 06<sup>th</sup> December, 2016

09th

To,

1. The Principal Secretaries/Secretaries of all States/UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
2. The Engineers-in-Chief and Chief Engineers of all States/UTs Public Works Department dealing with National Highways, other Centrally Sponsored Schemes & State Schemes.
3. Director General (Border Roads), Seema Sadak Bhawan, Ring Road, New Delhi-110010

**Subject: Guidelines regarding procedures to be adopted for invitation of tenders and qualification of Contractors for execution of Road and Bridge works on National Highways and Centrally Financed Schemes- Timelines for evaluation of bids- Reg.**


- Ref: (i) Ministry's circular no. RW/NH-24035/4/2008-P&M/PIC-EAP dtd. 31.03.2016.  
(ii) Ministry's circular no. RW/NH-24035/4/2008-P&M/PIC-EAP dtd. 22.08.2016.  
(iii) Ministry's circular no. RW/NH-24035/4/2008-P&M/PIC-EAP dtd. 31.10.2016.  
(iii) Ministry's letter no. RW/NH-37010/2/2016-EAP dtd. 02.09.2016.

Sir,

Ministry vide its letter dtd. 02.09.2016 issued an advisory to State PWDs to fix timelines to be adopted for the e-tendering of works being implemented by them. State PWDs were also requested to apprise Ministry regarding action taken in this regard but no information has been received from the State PWDs till now.

2. Thus the Evaluation Committees, which are responsible for evaluation of bids as per Ministry's Circular of even number dated 31.03.2016 and subsequently amended vide letters dtd. 22.08.2016 and 31.10.2016, are requested to adopt following timeline for evaluation of bids :

Sanctioned Civil Cost of the project (in Rs. Crores)	Timeline for evaluation of bids
>5 crores but <= 100 crores	State level evaluation committee to complete bid evaluation within 15 days from date of submission of bid online.
>100 crores but <= 300 crores	State level evaluation committee to complete bid evaluation within 15 days from date of submission of bid online. Screening Committee in MoRTH to complete bid evaluation within 15 days from receipt of Evaluation Report of State level evaluation committee.
>300 crores	Evaluation committee of MoRTH to complete bid evaluation within 15 days from date of submission of bid online.

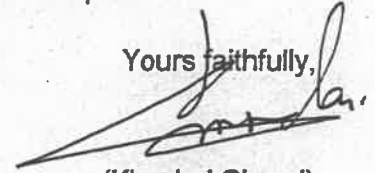
- (i) If the State Level Evaluation Committee has not completed the evaluation of bids within the prescribed period i.e. 15 days, then the bids shall be forwarded to the Screening Committee in Ministry by the concerned CE(NH), State PWD within next two working days for further action.
  - (ii) If three such cases reported/observed in the Ministry, where the State Evaluation committee has not completed the evaluation of bids within the prescribed period, then the delegation of power for evaluation of bids at State level issued vide Ministry's letter no. RW/NH-4035/4/2008-P&M/PIC-EAP dated 31.03.2016 may be withdrawn.
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- (iii) If the Evaluation/Screening Committee at the Ministry level has not completed the evaluation of bids within the prescribed period, then the Chairman of the Committee shall submit the justifications/clarifications for the same to the Secretary (RT&H) for suitable action.

This issues with approval of Competent Authority.

The content of this letter shall be brought to the notice of all concerned for compliance.

Yours faithfully,



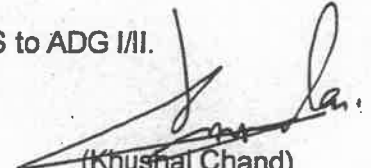
(Khushal Chand)  
Superintending Enigneer (EAP)  
For Director General, (RD) & Special Secretary

**Copy To:**

1. All Technical Officers at the Headquarters
2. Secretary General, Indian Roads Congress
3. Director, IAHE, NOIDA
4. All ROs and ELOs of MoRT&H.

**Copy for information to:**

1. PPS to Secretary (RT&H), PPS to DG(RD) & SS, PS to AS&FA, PS to ADG I/II.
2. NIC- with the request to upload in the Ministry's portal



(Khushal Chand)  
Superintending Enigneer (EAP)  
For DG(RD)&SS