

RESTRICTED

DIRECTORATE GENERAL BORDER ROADS

# GENERAL MAINTENANCE INSTRUCTIONS

No.1

**EME TECHNICAL INSTRUCTIONS**

The information given in this document is not to be communicated to the press or to any person not authorised to receive it.

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1

DIRECTORATE GENERAL BORDER ROADS  
GENERAL MAINTENANCE INSTRUCTION

No. I

EME Technical Instructions"

**General**

1. In future all technical instructions will be issued from HQ DGBR, in order to disseminate technical information and orders to units on the maintenance, inspection and repair of technical equipment.

**Layout**

2. The layout of such instructions will be on similar lines to this instruction.

**Types of Instructions**

3. These technical instructions will be issued under one of the following heads:-

- (a) General Maintenance Instruction (GMI).
- (b) General Workshop Instruction (GWI).
- (e) Modification Instruction (MI).
- (d) Repair Instruction (RI).
- (e) Inspection Instruction (IT).

4. General Maintenance Instructions will cover material of a technical nature on the maintenance and operation of equipment, (or policies and procedures connected with maintenance and repair) affecting both the user and repairer. Examples of such instructions would be those covering " Lubrication ", " Frost Precautions" and the like.

5. General Workshop Instructions will cover material of a general nature peculiar to workshop repair such as repair policy, inspection policy, stores procedures and the like.

6. Modification Instructions will embrace details of modifications to be carried out.

7. Repair Instructions will cover repair techniques, manufacturing details, and technical data not covered by a General Workshop Instruction.

8. Inspection Instructions will cover inspection standards, limits of condemnation and inspection methods peculiar to an equipment, and inspection instructions not of a general nature. (Those of a general nature fall under the category of a General Maintenance Instruction, or General Workshop Instruction).

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**Distribution**

9. Only General Maintenance Instructions will be issued to all Headquarters and units. All other instructions will be issued to CEs/DCEs, S02 (EME) (at Headquarters CE/DCE) and to repair workshop (both Field and Base).

Where the contents of a particular instruction is considered of interest to units not on the distribution list, CEs/DCE, may reproduce extracts to units concerned.

**Numbering and Filing**

10. Each instruction issued will be consecutively numbered from number one onwards, the numbers for each type of instruction being distinct.

11. Each type of instruction will be filed under separate cover in numerical order, and the cover marked accordingly. After fifty instructions have been filed under one cover, the file will be closed, marked Volume I, and a new one (Volume II ) started.

**Cancellation and Amendment**

12. On a particular instruction being cancelled, the word "CANCELLED" will be stamped or written diagonally across, the instruction being retained in the file for continuity of numbers.

13. If, however, an instruction is cancelled and replaced by another of similar number, the new one will replace the old, the latter being removed and destroyed.

14. Amendments issued will be inserted by pasting over or attaching the amendment to the instruction to which it pertains.

**Action on Instructions**

15. All instructions are issued under the authority of the director General, Border Roads and will be acted upon accordingly.

On the reverse of each file cover will be pasted a sheet showing against each instruction number a short summary of what it covers, what action it entails and, what action has been taken.

16. Technical inspecting officers will inspect these files, as one of the documents to be inspected in assessing the efforts made by a unit in maintaining its equipment.